

Minutes – JLMC
Monday, June 6, 2016
Bartley House, 4 North Lowell Rd, Windham NH

The meeting was called to order by Bill Martineau at 9:05 am.

Members Present: Cheryl Haas (Non-Union), Deputy Fire Chief Bill Martineau (Management), Dave Poulson (Management), Pat Robertson (Fire Union), Nicole Bottai (Management), Charlotte Misuraca (Municipal Union), Chris Van Hirtum (Police Union.)
Also present was Jennifer Simmons, Board of Selectmen Liaison.

Minutes: Pat Robertson made a motion to approve the minutes of March 14, 2016; Charlotte Misuraca seconded; the vote carried 6-0. (Nicole Bottai arrived at 9:10 am.)

Old Business:

EAP – Town Hall; Nicole Bottai reported that she has updated the report, just needs to have it typed. Charlotte Misuraca offered to type the report.

Trainings – The Committee decided to host a Fire Extinguisher training on 6/22/16 at the Fire Station – and to add Fire Safety in the Workplace with it. Options are 10-12 pm or 1-3 pm. Cheryl Haas will send out a notice to Department Heads. There was also discussion on workplace safety. Chris Van Hirtum will look into this and have the trainings be building specific. There was also a brief discussion on first aid in an emergency as well.

Building Inspections - the inspections were done. Cheryl Haas will look into first aid kits in the two Admin vehicles, and Nicole will look into the kit in the Assessing vehicle. The Town bus has a first aid kit in it. There was discussion on the panic buttons; Dave Poulson, Chris Van Hirtum, and Bill Martineau will assess them with Earl Bartlett (the Town's contractor.)

New Business:

Incident/Accident Reports: There were two reports to discuss. The first one involved a fire fighter. This accident was the hazard of the job, and Bill Martineau will use this as a training tool to review the Safety Policy with the firefighters. The second involved Recreation. The result is recommending that staff that are outdoors wear bug spray with deet to assist with the ticks out in the field.

The next meeting is Tuesday, August 9, 2016 at 9 am at the Windham Fire Station, Fellows Rd.

Charlotte Misuraca made a motion to adjourn at 9:45 am; seconded by Chris Van Hirtum, the vote carried 7-0.

Respectfully Submitted:
Cheryl Haas, Secretary